

**Town of Amherst  
Industrial Development Authority**

A regular meeting of the Town of Amherst Industrial Development Authority was called to order by Chairman Jacob Bailey on September 8, 2020, at 5:15 PM in the Council Chambers of the Town Hall at 174 S. Main Street. It was noted that a quorum was present as follows:

P	Richard Wydner	P	Sharon W. Turner
P	Jacob Bailey	P	Kim Stein
A	Gary Jennings	P	Clifford Hart
P	C. Manly Rucker, III		

Interim Town Manager Kimball Payne, Town Manager Sara E. Carter, in her capacity as Secretary to the Authority, Clerk of Council Vicki Hunt, and Office Manager/Treasurer Tracie Morgan were present.

Mr. Rucker made a motion which was seconded by Mr. Wydner to approve the minutes of the May 4, 2020, meeting. There being no discussion, the motion carried 6-0 with Mrs. Turner and Messrs. Bailey, Wydner, Rucker, Stein and Hart voting "Aye". Mr. Jennings was absent.

**Presentation on Brockman Business and Industrial Park**

George Sandridge, Intern from Liberty University, was present to give a presentation and answer questions on new marketing materials for Brockman Park that he developed and plans for their use. After discussion, the Authority members determined that the materials needed minor changes. After conferring and receiving further directions from Mr. Payne and Town Manager Carter, Mr. Sandridge will update the materials to present to the Authority.

**COVID-19 Small Business Grant Program for the Town of Amherst**

Interim Town Manager Payne gave a report on a proposed structure for the application for, approval of, and distribution of grants from a COVID-19 Small Business Grant Program for the Town of Amherst designating \$120,000.00 of the CARES Act funds the Town is receiving to small businesses impacted by COVID-19. After discussion, the Authority determined that the forms presented by staff were sufficient and that it would be available to meet when applications are received.

There being no further business, the meeting adjourned at 5:52 PM.

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Jacob Bailey, Chairman

ATTEST: \_\_\_\_\_  
Secretary